Please print this form to help you in balancing your bank statement

Before you start:

Be sure you have entered in your check book all automatic transactions shown on the front of your statement.

You should have subtracted if any occurred:

- Automatic loan payments
- Automatic savings transfers
- Service charges
- Debit memos
- Other automatic deductions and payments

You should have added if any occurred:

- Loan advances
- Credit memos
- Interest earned
- Other automatic deposits

Bank balance
shown of this
statement
\$
Add:
Deposits not
shown on this
statement
\$
Subtract:
Checks
outstanding
\$
Balance:
\$
Should agree with the balance
shown in your checkbook.

Deposits Not on Statement			Checks Not on Statement		
Deposit Date	Amount	Che	eck Number	Amount	